

Parent-teacher interview bookings

Visit your school website, hover over the **Parents menu** and click on **Bookings** .

1. Click on Register Now.

Bookings

Open for Registration

Event Name	Registration Closes on	
November Parent Teacher Interviews	November 19, 2019	Register Now

2. Enter your name, your email and the names of your children.

Bookings

October Parent Teacher Interviews

Step One: Enter your details.

Parent Name

Parent Email

Student #1 Name

Student #2 Name

Add Another Student +
[X Remove Last Added Student](#)

[Next](#)

3. Select the class you wish to book an interview for, then select the teacher.

Bookings

October Parent Teacher Interviews

Step Two: Select Teachers

Bob Smith
Select Class

Select Teacher

Add Another Teacher +

Barb Smith
Select Class

Select Teacher

Add Another Teacher +

[Prev](#) [Next](#)

Parent-teacher interview bookings

4. Once the classes and teachers are selected, click next.

Bookings

October Parent Teacher Interviews

Step Two: Select Teachers

Add special instructions here

Bob Smith
Select Class
Grade 1
Select Teacher
Mrs. Brown
[Add Another Teacher +](#)

Barb Smith
Select Class
Grade 2
Select Teacher
Mr. Green
[Add Another Teacher +](#)

[Prev](#) [Next](#)

5. Click on the days and time slots you would like to book. Click submit.

Bookings

October Parent Teacher Interviews

Step Three: Select Date & Time.

Add special instructions here

Monday, Oct 21st

	3:00pm	3:15pm	3:30pm	3:45pm	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm
Bob Smith											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Barb Smith											
Mr. Green - Grade 2	<input type="radio"/>	<input type="radio"/>	-	-	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Tuesday, Oct 22nd

	3:30pm	3:45pm	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm	5:45pm	6:00pm
Bob Smith											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-
Barb Smith											
Mr. Green - Grade 2	-	-	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-

Wednesday, Oct 23rd

	4:00pm	4:15pm	4:30pm	4:45pm	5:00pm	5:15pm	5:30pm	5:45pm	6:00pm	6:15pm	6:30pm
Bob Smith											
Mrs. Brown - Grade 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-	<input type="radio"/>	<input type="radio"/>
Barb Smith											
Mr. Green - Grade 2	-	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	-	<input type="radio"/>	<input type="radio"/>

[Prev](#) [Submit](#)

Parent-teacher interview bookings

6. When you have successfully booked your interviews, you will see this message.

Bookings

October Parent Teacher Interviews

Confirmation of Bookings for: Bill Smith

An email has been sent to bill.smith@email.com confirming your bookings. If bill.smith@email.com is not your correct email address [click here](#) to update it and resend the confirmation email.

Please contact the school with any questions.

Bob Smith

Grade 1: Mrs. Brown

Date & Time: Wednesday, Oct 23rd: 4:00pm (15 min)

[X Delete booking](#)

Barb Smith

Grade 2: Mr. Green

Date & Time: Wednesday, Oct 23rd: 4:15pm (15 min)

[X Delete booking](#)

7. You will receive an email confirmation when you have registered. You can click on the link at the bottom of the email if you need to change your booking, as long as the registration period is open.



Lethbridge Training Website October Parent Teacher Interviews Bookings

October Parent Teacher Interviews Bookings

Bookings for: Bill Smith

Your bookings are listed below.

Bob

Grade 1: Mrs. Brown

You can view, change, or cancel your bookings by [clicking here](#).