

Probe Parent Council Minutes

September 14, 2022 Meeting in person @ Probe School
6:00 p.m.

1. Call to Order 6:02pm
2. Welcome and Introductions
 - A. In Attendance: Carlie R. Keith V, Danielle A, Leah H, Rochelle N, Katie, Sara, Fiona, Brittany, Colleen, Emily, Dianne R, Krystal W, Kaylee R, April
3. Approval of Agenda - 1: Sara 2: Fiona
4. Approval of Minutes from June 8, 2022 - 1: Sara 2: Fiona
5. Chairperson Report
 - A. Permission to let names be submitted in minutes? All in favour
6. Administrative Report
 - A. Meet the Teacher BBQ & donations
 - B. Admin report: Thank you! The new playground equipment went in over the summer, providing much needed accessibility, welcome back bbq was huge success - there was a shortfall in donations received, come up with a plan for next year, teachers really appreciate staggered entry to help ease kids in, we maintained the meet outside so we could get school off and running, parents are welcome in the school and can check in at the front office doors when required. Flashers will still be installed and curb bumps were pulled due to the concrete work being too costly right now, the City budget would not allow it. Keith and Carlie will still supervise during peak times. Assurance plan is posted on the website for the school goals for the year (thinking classrooms, build math fluency, new curriculum k-3 and concept based instruction, 4c's Character Education.) Next meeting grade 4 results will be shared.
7. SuperIntendent / Trustee Reports - skip
8. School Spirit/Decorating - Emily Bester - skip
 - A. Update
 - B. Volunteers
9. Teacher Reports - skip
10. Division Council Report - Sara Bond - skip
11. Old Business
 - A. Engagement Grant
 - a. Update (book club / author presentation)
SJF presentation next week in Sep 21 @ 7pm in SJF atrium
Local child psychologist – Bethany Mills will discuss screen use and is it really that bad, precursor to the book
Pre bought books – please choose one school to register for (Probe or SJF), register using google form and pay on school cash online
Charging \$10 through school cash online to secure intent and invest in future book club. \$500 from last year was spent on books
SJF voted on using this year's grant to fund a speaker coming in Nov. Probe did as well. The 2022/2023 grant will cover our portion of that cost, but we will

need to fund bussing for grade 4/5 kids to the presentation.

B. Hot lunch / Popcorn Fridays

- a. SJF hot lunches will be handled by the school, all funds will stay in control of the school
SJF hot lunch – funds raised from this are held by the school and they will use as they see fit
Regular Subway and Boston Pizza – are parent council funds to add to our budget
Popcorn Fridays dates to be determined – Danielle and Katy are handling
- b. Hot lunch volunteers: Emily will facilitate the food, amount sent to Margaretha to send e-transfer

12. New Business

A. Elections

- a. Chair
Chair: coordinate all meetings, voice with team and admin, leading the meeting, preparing agenda – Danielle willing to stay VOTE: all in favour
- b. Vice Chair
Vice Chair: help where help is needed, co lead bigger initiatives when required – no other names – Fiona will stay VOTE: all in favour
- c. Treasurer
Treasurer – puts together budget, monitor bank account, reconcile, etransfers – no one else – margaretha will stay VOTE: all in favour
- d. Secretary
Secretary – note taking, help where needed, coordinating media posts with admin, no others, Leah will stay VOTE: all in favour
- e. Division Representative
Division rep: - attends district monthly meeting (1st Monday) hybrid format of meeting, report back to both councils, Sara will stay VOTE: all in favour
- f. Unelected
Anyone can attend and volunteer, we welcome all and will ask for your help!

B. Initiatives

- a. Coordination between School Admin and Probe Parents/Community
- b. Draft a list in September and vote on in October

School requested initiative:

- December winter event sleigh ride **\$1700** OR petting zoo **\$1200**, hot choco **\$500**
- October – dance a thon popcorn for each kid from movie mill **\$230** teachers can plan for better use of money -let's be extra clear on what and how the funds will be used, parents were not in favour of combining the event with halloween.
- Evergreen theater – drama company tie into science curriculum and do presentation **\$849**
- Spring Concert - **\$550** to rent Southminster church
- Pancake Breakfast - **\$2000**
- Bus – gr 4/5 Save the children presentation **\$360 (\$90/bus x 4)**
- Teacher appreciations cash/ lunches/ snacks
- Committed to pay for photo in foyer – will now be free the business is donating each

year

- Sports day (lunch/freezies)
- Field trips for classes - from Dance a thon
- Kids on supported breakfasts council will top up to ensure they also receive hotlunch on those days – Vote all in favour

Parent Initiatives will be pulled from the Probe Parent Support Survey sent out, these will be taken into consideration as well

C. Fundraisers

- a. Big box of Cards
- b. Other suggestions from Parents:
 - Hotlunch
 - Fundscrip
 - Danceathon
 - Discount cards
 - Large events we want to host
 - Casino
 - Ask for Money (ABC fundraiser)
 - Bake Sale for future back to school bbq

D. Large Events

- a. Suggestions from Parents

13. Next Meetings - first Wednesday of each month typically, yearly schedule

- A. October 5, 2022 @ 6:30pm
- B. November 2, 2022 @ 6:30pm
- C. December 7, 2022 @ 6:30pm
- D. January - skip
- E. February 1, 2022 @ 6:30pm
- F. March 1, 2022 @ 6:30pm
- G. April 5, 2022 @ 6:30pm
- H. May 3, 2022 @ 6:30pm
- I. June 7, 2022 @ 6:30pm

14. Adjournment 6:56pm

Probe Parent Council Society

1. Call to Order 6:56pm
2. Approval of Agenda 1: Rochelle 2: Emily
3. Approval of Minutes from June 8, 2022
4. Treasurer Report - defer to October for budget

- A. Receivables and payables \$1117.16 from Fundscrip and \$210 coming from school start from 2021/2022 school year processed and complete?
 - B. Draft budget and vote on in October
5. Playground Update – installed equipment, servus credit union declined grant – look into casino
7. Hot Lunch Report - Emily Bester - skip
8. Kernels Popcorn Fridays - dates to be determined soon
9. Initiatives
- A. Draft a list in September and vote on in October - as above executive to meet to prepare these for voting next meeting
10. Fundraising
- A. What initiatives should the funds be used for - as above executive to meet to prepare these for voting next meeting
11. Large Events Planning
- None
12. Old Business
- A. Letters to Parents (and Welcome letter) - went out as a reminder again on social media with new graphic provided by Leah
 - B. Google form Probe Parent Support Survey
13. New Business
- A. Ways parents can get involved - survey to be reviewed at next meeting
14. Adjournment 7:15pm