

Probe Parent Council Minutes

June 7, 2023 Meeting in-person @ Probe School 6:30 PM

1. Call to Order: 6:32 PM
2. Welcome and Introductions
 - A. In Attendance: Denise Cunningham, Adam Campbell, Leah Heidinger, Danielle Aubin, Carlie Ramotowski, Keith van der Meer, Sara Bond, Margaretha Hallett, Josh Campbell, April Gedlaman
3. Approval of Agenda: Motion by Danielle, seconded by Margaretha
4. Approval of Minutes from May 3, 2023: Motion by Leah, seconded by Keith
5. Chairperson Report – Danielle Aubin
 - A. Permission to let names be submitted in minutes? None opposed
6. Administrative Report – Keith van der Meer
 - (Slideshow) Thank you for a great year and supporting school events.
 - All the planning that has been done all year made events possible that impacted the whole school.
 - Final planning and preparations for the pancake breakfast are underway, teachers on that committee are working hard.
7. Superintendent / Trustee Reports – No representatives present.
8. Teacher Reports:
 - Grade 4 (Cunningham/A.Campbell):
 - Trout that the grade 4's have had since January will be released tomorrow. This is the first time Probe has done this project, kids really enjoyed it.
 - Going to Calgary zoo next week. Kids are very excited, some have never been before.
 - Grade 5 (J.Campbell):
 - Grade 5 Farewell is this Friday. The dress rehearsal will take place tomorrow for whole school to see.
 - The field trip to Kootenay Brown Pioneer Village in Pincher Creek was great. An entire city block is essentially converted into museum.
 - Good family trip for anyone interested, reasonable prices.
 - Elizabeth Hall Wetlands trip on Tuesday.
 - Grade 5 yearbook project completed by a couple parents, will be distributed end of year.
9. Division Council Report - Sara Bond
 - No report - meeting next week.
10. Old Business - None
11. New Business
 - A. Vote to bump elections to the October meeting, and keep September very lax, warm and open:
 - All in favour, none opposed.
 - An executive budget meeting could be scheduled for late September so a budget can be in place for the October meeting.
 - B. Promote School Start
 - Include in last newsletter, post on social media and email to all parents.
 - Lists should be live now.
 - Schools earn \$5 for every kit sold and there are incentives and draws for parents who purchase through School Start.

- School can enter contest by posting supply list and newsletter on social media and tagging School Start.

12. Next Meetings – usually the first Wednesday of the month.

A. Meetings are usually the first Wednesday of the month. Should we bump the September meeting to the second or third week of the school year in efforts to promote it more, allow parents to settle in and encourage attendance?

- All in favour, none opposed.
- Parent Council meeting will take place on September 13, 2023
- Presentation, meet-and-greet style so parents can get more information, ask questions, engage on possible initiatives.
- Admin and staff would prefer no Danceathon next year, ABC fundraiser instead.
- A budget zoom meeting can take place later in September so a budget is in place for the October meeting.
- Elections will take place at the October meeting.

13. Adjournment: 7:00 PM

Probe Parent Society Minutes

June 7, 2023 Meeting in person @ Probe School

1. Call to Order 7:01 PM

A. In Attendance: Leah Heidinger, Danielle Aubin, April Gedlaman, Margaretha Hallett, Keith van der Meer, Carlie Ramotowski, Sara Bond

2. Approval of Agenda: Motion by Danielle, seconded by Margaretha

3. Approval of Minutes from May 3, 2023: Motion by Leah, seconded by Keith

4. Treasurer Report - Margaretha

A. Update on Financials

- Total revenue \$20,350.69
- ASCE grant: \$390 used for the Save the Kids speaker. What should the remaining funds be used for?
- Could spend on printing pamphlets to give parents more information about Parent Council, potentially boost attendance and engagement.
- Sara will ask at Division Council if printing costs would qualify.
- Could consider having the Wellness Lead from the Division present at a parent event for next year's ASCE.
- Upcoming expenses: Kona Ice, Indigenous events, pancake breakfast.

5. Playground Update:

- Grant writing yesterday, 4 grants submitted.
- CFEP grant – will find out in July.
- In the fall, the accessibility grant is up again.
- Goal to have need to raise \$55,000 by December.

6. Hot Lunch

A. How much is the SchoolCash online fee?

- Have to check with Jenny, probably around 4.5%

B. Review options, costing and vote on which ones to include for next year:

- Food needs to be delivered by 10:20, grade 5's can help distribute.
- Post lunches/popcorn/smoothies on SchoolCash for 6 months at a time.
- Look into having "donate a lunch" at its own item that can be promoted throughout the school year.
- Danielle has created a spreadsheet with other lunch options including KFC and Taco Bell, and Coras.
- Will keep lunches on the first Wednesday of the month.

C. Will ensure to get contract signed to maintain price throughout the school year.

D. Will the school (Carlie) continue with SJF hot lunches?

- Yes
- SJF lunches can come later in the month.

7. Kernels Popcorn Fridays/Booster Juice

A. Vote on alternating Booster Juice smoothies with Kernels popcorn for next year

- All in favour.
- Grade 5's can help with smoothie distribution.

8. Upcoming Initiatives – sports day div 1 26, div 27

A. Recap of successful Fundraisers that could be repeated next year

- Run ABC fundraiser instead of Danceathon.
- Giftcards
- Consider having the Spring Market again.

B. Reminder to compile a list of initiatives to work towards next year

- Keith proposes an art installation that is available through the Galt. Pictures of landscapes that give Indigenous context to the land and meaning. Cost will be

approximately \$1500.

9. Old Business

A. Casino license update:

Vote to approve to open a casino account: All in favour.

10. New Business

A. Vote to write a wrap up letter to parents again this year in the last newsletter

a. Changes, suggestions, improvements?

- Send end-of-year letter highlighting accomplishments over the past year.

b. Volunteer to write – Danielle will write the letter.

B. Vote to write a welcome letter to parents again at the beginning of next year

a. Changes, suggestions, improvements?

- Hand out pamphlets at Meet the Teacher BBQ to boost attendance of first September meeting.

C. Vote to complete a Probe Parent Support Survey

- Changes, suggestions, improvements?

- The open house meet-and-greet September meeting can be used to gather feedback and engage with parents on what they would like to see.

D. Consider adding a land acknowledgement at the start of meetings next year.

11. Adjournment: 8:09 PM