

## Probe Parent Council Minutes

November 1, 2023 Meeting in-person @ Probe School - 6:30 PM

1. Call to Order: 6:35pm
2. Land Acknowledgment - Sara Bond
3. Welcome and Introductions
  - A. In Attendance: Keith VanDerMeer, Jordan, Karrah MacDonald, Rachel, Jacobi Smigel, Shelby Tolamn, Rochelle Neville, Bryson Duda, Sara Bond, Shannon Francis, Leah Heidinger, Danielle Aubin, Charissa Klamn, Tyler Demers (Trustee)
4. Approval of Agenda: motion - Leah Heidinger, second - Danielle Aubin
5. Approval of Minutes from October 4, 2023: motion - Leah Heidinger, second - Danielle Aubin
6. Chairperson Report – Bryson Duda
  - A. Permission to let names be submitted in minutes: all in favour
7. Administrative Report – Keith van der Meer & Carlie Ramotowski
  - October
    - Hot lunch, 1000 lbs of food from Heap the Jeep, choir, book fair, 3 days of Teacher PL days, Gr 5 Volleyball, Fall Fundraiser (just under \$8000)
    - Mapping the Trail (120 responses to survey, 61% valued the event, 30% valued Parent Teacher Interviews, parents suggested offering a Kids Corner for siblings, 50% said it provided info about their child, 42.5% left with valuable info and resources to support literacy at home, 63.3% attend the Tracking the Trek evening in Feb)
  - November
    - Roc your Mocs, Teacher PL, Remembrance Day assembly hosted by Grade 5s,
    - Assurance Survey (improved in every category except one, higher response to survey this year, more to come next council)
    - Budget (down from last year, total \$2,863,480, 96% goes to salaries, 71,299 of the remaining 104,899 goes to educational programming which is \$66 per student which is down \$21 from student from last year, no budget for new furniture this year)
8. Superintendent / Trustee Reports
  - Nov 8 and Nov 22 @ 6:30 - 8:30pm, Chinook High School, Community Engagement re Boundary changes, come to offer input and gain an understanding, 2022 and 2023 class sizes are down with the exception of grade 3, avg of 17 in KG, 22.5 for grades 4 & 5
9. Teacher Reports
  - lots of different events going on around the school grade 1 had their apple day, grade 2 started their Lethbridge unit, grade 3 dropped their kinder surprise eggs off the balcony today, grade 5 is working on their Remembrance day assembly preparation, Mapping the Trail was enjoyed, the new social curriculum was explored on Teacher days
10. Division Council Report - Sarah Ahlgren
  - Next meeting does not take place until Monday Nov 6
11. Old Business
12. New Business
  - A. Initiatives
    - a. Update on initiatives chosen - discussed in the Society meeting

B. Fundraising

- a. Update on ones chosen - discussed in the Society meeting

C. Alberta School Council Association

- a. Decide whether to continue membership (Nov. 6 deadline)

- need log in info, Bryson to contact ASCA to get password, keep to vote on policies, possible lunchbox opportunity, continue this year and revisit next year, paid for by Division, make sure we are being - all in favour

13. Next Meetings

- A. Review calendar to plan out the rest of the school year's meetings

- B. Will we skip December or January this year

- will meet in December but skip January meeting

14. Adjournment: 7:35pm

## Probe Parent Society Agenda

November 1, 2023 Meeting in person @ Probe School - 6:30 PM

1. Call to Order: 7:38pm
  - A. In Attendance: Keith VanDerMeer, Jordan Logan, Karrah MacDonald, Rachel, Jacobi Smigel, Shelby Tolamn, Rochelle Neville, Bryson Duda, Sara Bond, Leah Heidinger, Danielle Aubin, Charissa Klamn
2. Approval of Agenda: motion - Leah Heidinger, second - Danielle Aubin
3. Approval of Minutes from October 4, 2023: motion - Leah Heidinger, second - Danielle Aubin
4. Treasurer Report - Sara Bond
  - A. Update on approved budget for the year - reviewed approved budget and added to drive for reference
5. Playground Update - Carlie Ramatowksi & Leah Heidinger
  - deposit for new surface has been paid, watch for an update this spring
6. Hot Lunch
  - A. Feedback from “new” hot lunches so far this year
    - Cora’s was not labeled properly and was not a popular choice, vendor was responsive but second delivery came late, it took to long to distribute as it did not come sorted properly and there were some missing lunches
    - A parent volunteer may be helpful
  - B. Promote “Donate a Lunch” regularly throughout the year
    - It’s being shared on social media
  - C. Which ones should we repeat for the second half of the year
    - Pita pit was a hit and easy to distribute
7. Snack Fridays
  - A. Kernels not sorting by class this year - get parent volunteers to help with this
    - some parents provided contact info to assist
  - B. Booster Juice to deliver at 9:45am on Fridays and everyone will receive smoothie then
  - C. Booster Juice to sort by class and Danielle to provide class list breakdown
8. Initiatives / Fundraising
  - A. Update of initiatives chosen to support

<b>Month</b>	<b>Event</b>	<b>Cost (\$)</b>
October	Fundraiser prize: ice cream for each student	1,000.00
December	Winter Event: Sleigh ride	1,000.00
February 1, 2024	Motivations Magic Presentation: Brilliant & Resilient	866.25
February 8, 2024	Teacher appreciation supper: for student led conferences	450.00
May	Spring Concert: rental of Southminster United Church	650.00
June	Pancake Breakfast	2,000.00

June	Kona Ice	1,200.00
<b>TOTAL</b>		<b>7,166.25</b>

B. Update of fundraisers chosen

<b>Fundraiser</b>	<b>Projected Amount to Raise (\$)</b>
Hot lunch	2,100.00
Snack Fridays (Booster Juice & Kernels)	1,800.00
FundScrip (Gift Cards)	700.00
SchoolStart	350.00
Spring Market	2,200.00
Pizza Night	500.00
<b>TOTAL</b>	<b>7,650.00</b>

- Fundscrip - orders need to be returned no later than Nov 24 to allow for one week for delivery and then hand them out on Dec 4 for people to receive and mail (if needed) in time for christmas. Leah to send Keith the order form to print and distribute and send home with students as soon as possible. People volunteered to receive orders on Nov 23 and Nov 24, am and pm. Once the exact date of delivery is known a pick up date will be chosen. E-transfer will be an option this year as well. Will need to update contact and login information on the Fundscrip account and train someone new for next year.
- Market - March 9 - will reach out to Domesticated Divas to confirm the date Old Business
- Pizza night - May - to support a local business ask Two Guys & Pizza Place first
- Thoughts for next year - maybe return to a Bingo night as the big fundraiser of the year, we already have all the equipment needed

C. Casino license and account update

- on the list and waiting, could take 3+ years

9. New Business

- A. Update signing authority with the bank, 2 to sign - in the works

10. Adjournment: 8:23pm